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Contact Officer:

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14 September 2016

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey, GU2 4BB on **THURSDAY 22 SEPTEMBER 2016 at 7.00 pm.**

Yours faithfully

Satish Mistry
Director of Corporate Services

MEMBERS OF THE COMMITTEE

Councillor Nigel Manning: Chairman
Councillor Jo Randall: Vice-Chairman

Councillor Philip Brooker
Councillor Alexandra Chesterfield
Councillor Colin Cross
Councillor Geoff Davis
Councillor Mike Hurdle

*Mrs Maria Angel
^Mr Charles Hope
^Ms Geraldine Reffo
^Mr Ian Symes

+Independent member

^ Parish member

Authorised Substitute Members:

Councillor Richard Billington
Councillor David Goodwin
Councillor Liz Hogger
Councillor Nigel Kears

Councillor Nikki Nelson-Smith
Councillor Susan Parker
Councillor David Reeve
Councillor Caroline Reeves

OFFICER REPRESENTATION:

Sue Sturgeon (Manager Director: Head of Paid Service and S151 Officer),
Satish Mistry (Director of Corporate Services and Monitoring Officer),
Joan Poole (Head of Internal Audit)
Claire Morris (Head of Financial Services and Deputy S151 Officer)

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Five fundamental themes that support the achievement of our vision:

- **Our Borough** - ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** - improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** - working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** - improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** - believing that every person matters and concentrating on the needs of the less advantaged

Your Council – working to ensure a sustainable financial future to deliver improved and innovative services

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give our society value for money, now and for the future.

AGENDA

ITEM

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

In accordance with the revised local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 MINUTES (Pages 1 - 4)

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 28 July 2016.

4 2015-16 AUDIT FINDINGS REPORT - YEAR ENDED 31 MARCH 2016 (Pages 5 - 56)

5 2015-16 AUDITED STATEMENT OF ACCOUNTS (Pages 57 - 174)

6 FINANCIAL MONITORING 2016-17 PERIOD 3 (APRIL TO JUNE 2016) (Pages 175 - 242)

7 COUNCILLOR TRAINING AND DEVELOPMENT UPDATE (Pages 243 - 290)

8 ETHICAL STANDARDS - APPOINTMENT OF INDEPENDENT PERSON (Pages 291 - 294)

9 WORK PROGRAMME (Pages 295 - 300)

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